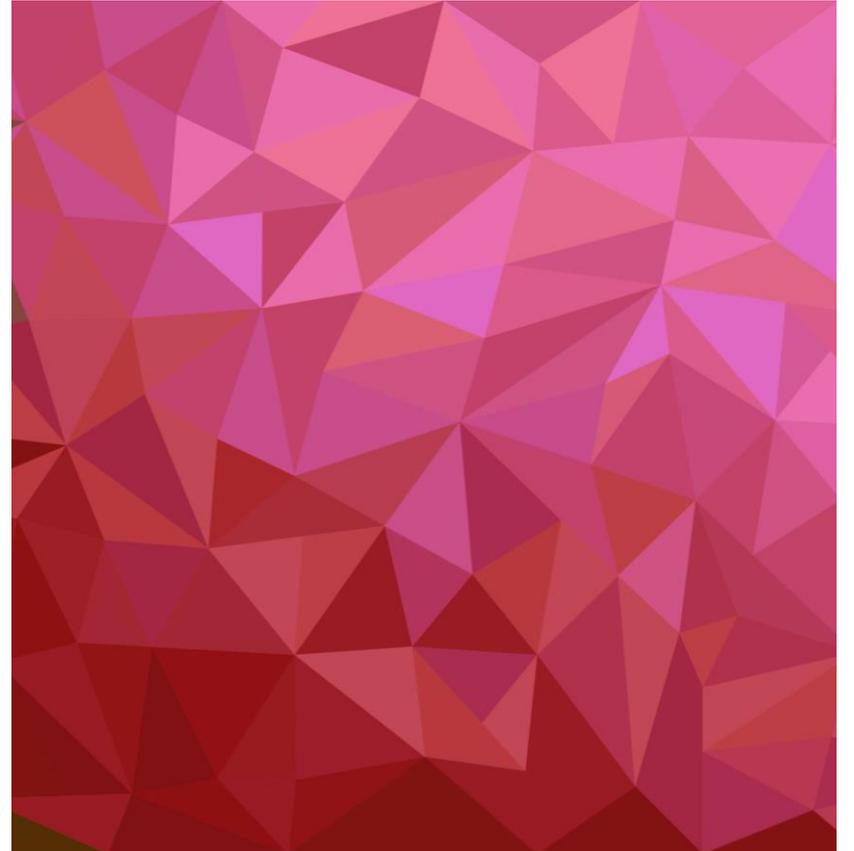


INSTRUCTION ON HOW TO SUBMIT A PROPOSAL

Reminder:

- Use of the CVP IS is **free of charge**.
- Only those economic operators who have registered in the CVP IS, can participate in electronic public procurements.
- For registration in the CVP IS, follow the instruction „How to register in CVP IS“.



1. Log in to the CVP IS:

<https://pirkimai.eviesiejiirkimai.lt>

or use the procurement link to log in:

<https://pirkimai.eviesiejiirkimai.lt/ctm/Supplier/PublicPurchase/748699?B=PPO>

Customer login:

Username
Password

[Log In](#) [Forgot your password?](#)

Skelbimai

[Pirkimų skelbimai nuo 2017 m. liepos 1 d.](#)
[Pirkimų skelbimai iki 2017 m. liepos 1 d.](#)
[Europos Sąjungos viešųjų pirkimų skelbimai \(TED\)](#)

Vieša informacija

[Tarptautinio pirkimo vertės ribos \(nuo 2024-01-01\)](#)
[Tarptautinio pirkimo „atliekamą ūknybos ir saugumo srityje“ vertės ribos \(nuo 2024-01-01\)](#)
[Tarptautinės koncesijos vertės ribos \(nuo 2024-01-01\)](#)
[Ankstesnės tarptautinės ribos](#)
[Perkančiųjų subjektų patvirtinti mažos vertės pirkimų tvarkos aprašai \(nuo 2017-07-01\) ir perkančiųjų organizacijų patvirtintos supaprastintų viešųjų pirkimų taisyklės \(iki 2017-06-30\)](#)
[VPI 23 str. nurodytu įmonių prekių, paslaugų ar darbų sąrašai](#)

Naujų naudotojų registracija
Registration for new users

Esate perkančiosios organizacijos atstovas? Tapkite CVP IS naudotoju ir vykdykite viešuosius pirkimus elektroniniu būdu!
Esate verslo atstovas? Jus domina nuolat auganti viešųjų pirkimų rinka? Tapus registruotu CVP IS vartotoju jums atsivers galimybės nemokamai susipažinti su visais viešaisiais pirkimais vykstančiais Lietuvoje bei teikti pasiūlymus ir dalyvauti elektroniniu būdu vykdomuose pirkimuose.

Are you a business representative? Are you interested in the constantly growing procurement market? Once you become a registered CVP IS user, you get free access to all public procurements taking place in Lithuania. In addition, you get the possibility to submit offers and participate in online procurement.

[Užpildyti registracijos formą.](#)
[To complete the registration form](#)

Instruction how to submit a bid

CVP IS naudotojų registracija ir visos CVP IS teikiamos paslaugos yra nemokamos.
Registration for CVP IS users and all the services are free of charge.

[Viešųjų pirkimų skelbimai RSS](#)

CVP IS

707186 - UKRAINOS ATEITIES MOKYKLOS TARPTAUTINIS ATVIRAS ARCHITEKTŪRINIO PROJEKTO KONKURASAS

[Login](#) [Online registration](#)

Below you find information regarding this tender. To be able to work on a response for the buyer you have to be registered and logged in.

General information

Detailed description:

Quotation deadline (EET):
23/05/2024 10:00:00

CPV codes:
[71220000-6 Architectural design services](#)

Buyer:

Viešoji įstaiga Centrinė projektų valdymo agentūra
S. Konarskio g. 13, LT-03109 Vilnius
03109
Lithuania
[View profile](#)
Contact:
<http://www.cpva.lt>

Published notices

Notice	Date of dispatch	Original notice publication
Design contest notice. (eForm)	19/02/2024 16:01	

UKRAINOS ATEITIES MOKYKLOS TARPTAUTINIS ATVIRAS ARCHITEKTŪRINIO PROJEKTO KONKURASAS

Packages

- UKRAINOS ATEITIES MOKYKLOS TARPTAUTINIS ATVIRAS ARCHITEKTŪRINIO PROJEKTO KONKURASAS

Additional information:

- [Documents](#)

NOTE:

When logging in, use the username and password you entered on the registration form.

The first time you log in, the system will ask you to change your password and to accept the CVP IS conditions.

CVP IS

Accept rules

Accept CVP IS conditions

Please carefully read the information about terms and conditions, rules and privacy policy of Eu-supply.

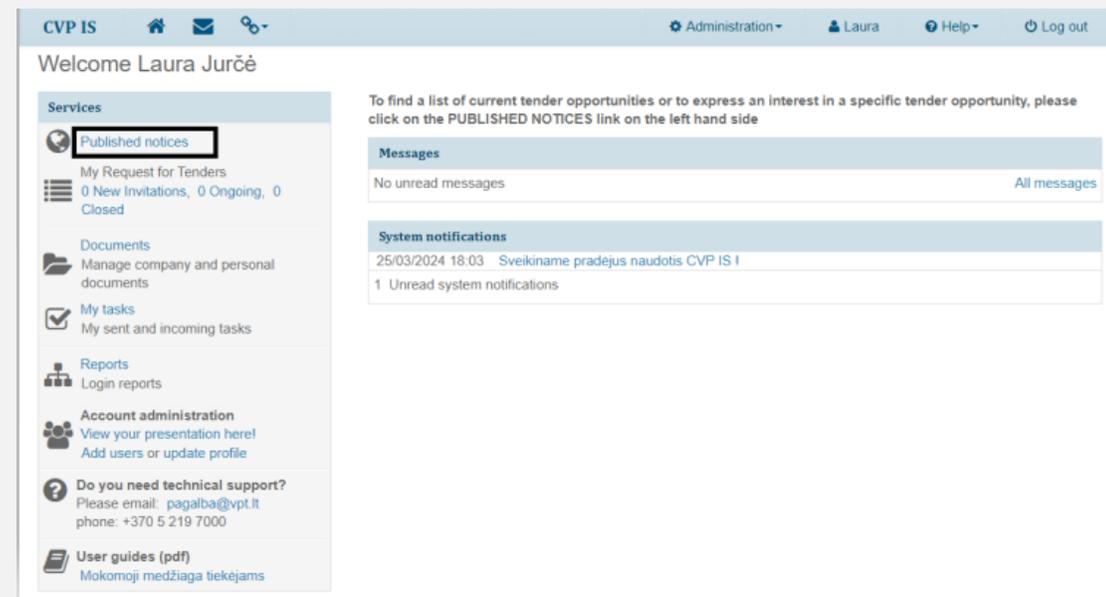
- I acknowledge that I have read CVP IS conditions and accept them (https://pirkimai.eviesiejipirkimai.lt/pub/auction_rules.asp).

I have read the conditions

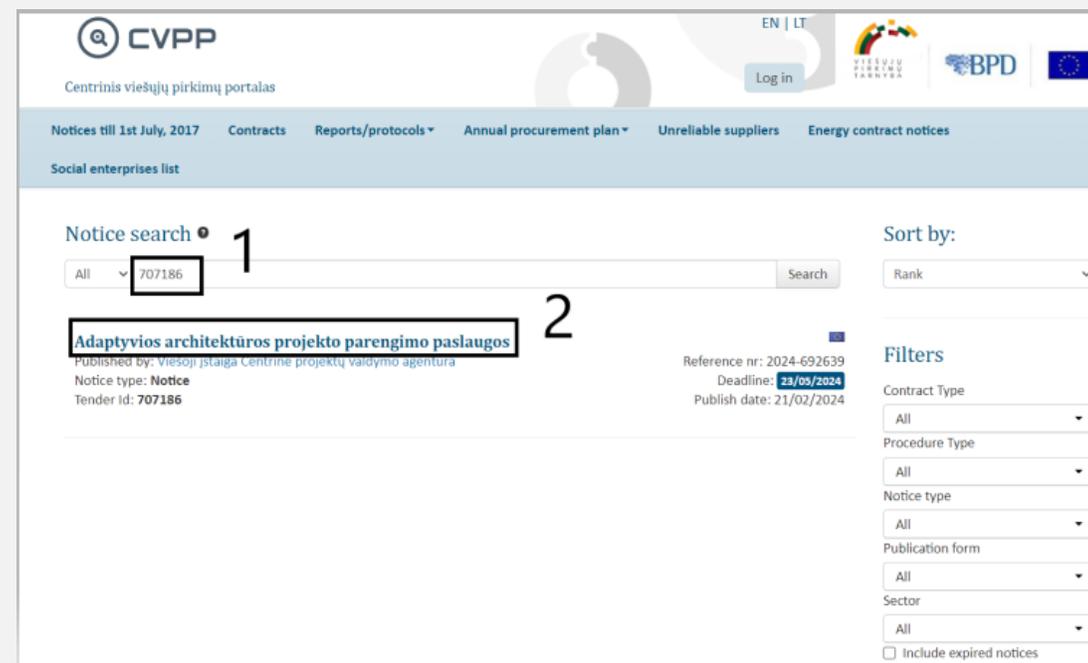
I have read the conditions

2. Once logged in, you will see the CVP IS home window.

Go to “Published notices”...



3. ... and there you will see public procurement notices window extended search. Enter procurement No. **707186** in the search field, click Search and click notice title when the system finds the procurement.



4. To accept an invitation, click „Accept“

The screenshot shows the 'Accept' button highlighted with a red box. Below it is a light blue informational box with instructions. The main content area is titled '707186 - UKRAINOS ATEITIES MOKYKLOS TARPTAUTINIS ATVIRAS ARCHITEKTŪRINIO PROJEKTO KONKURSAS' and includes a 'General information' section with details on the deadline, CPV codes, and the buyer's information.

Accept

Click 'Accept' to get access to the rft information. Before you accept, make sure your user account is connected to the correct organisation number. When logged in you can find out if you click on [View your presentation here!](#) from your Home page. If you can't see the Accept button you need to first login or register your company. In case you are unsure if the company is registered please contact the helpdesk on tendersupport@eu-supply.com.

General information

Detailed description:

Quotation deadline (EET): 23/05/2024 10:00:00

CPV codes: [71220000-6 Architectural design services](#)

Buyer:

Viešoji įstaiga Centrinė projektų valdymo agentūra
S. Konarskio g. 13, LT-03109 Vilnius
03109
Vilnius
Lithuania
[View profile](#)

Contact:

<http://www.cpva.lt>

Published notices

Notice	Date of dispatch	
Design contest notice. (eForm)	19/02/2024 16:01	Original notice publication

NOTE:

Once you accept an invitation, the procurement will be seen on your CVP IS home window.

The screenshot shows the user's home dashboard. The 'My Request for Tenders' section is highlighted with a red box and contains a table with the details of the accepted tender.

Welcome Laura Jurčė

To find a list of current tender opportunities or to express an interest in a specific tender opportunity, please click on the PUBLISHED NOTICES link on the left hand side

Messages

No unread messages [All messages](#)

System notifications

25/03/2024 18:03 Sveikiname pradėjus naudotis CVP IS !

1 Unread system notifications

My Request for Tenders

No	Description	Times (EET)	Buyer
707186	UKRAINOS ATEITIES MOKYKLOS TARPTAUTINIS ATVIRAS ARCHITEKTŪRINIO PROJEKTO KONKURSAS		Viešoji įstaiga Centrinė projektų valdymo agentūra
	707186 - UKRAINOS ATEITIES MOKYKLOS TARPTAUTINIS ATVIRAS ARCHITEKTŪRINIO PROJEKTO KONKURSAS	End time: 23/05/2024 10:00	

5. When accepted, you can see the proposal submission window.

On „My Quotation“ you can:

- *View the procurement documents*
- *Attach the required documents to Envelope 1*
- *Attach the required documents to Envelop 2*
- *Submit the proposal.*

Important! We recommend testing submission before the deadline.

After submitting, you can withdraw and modify your proposal until quotation deadline.

The screenshot displays the CVP IS (Central Public Procurement Information System) interface. At the top, the user is logged in as 'Laura' and the page title is 'rft 707186 - 707186 - UKRAINOS ATEITIES MOKYKLOS TARPTAUTINIS ATVIRAS ARCHITEKTŪRINIO PROJEKTO KONKURSAS'. The page is divided into several sections:

- Instructions:** Contains text about submitting quotations, including a warning to allow time for sending responses and a note about electronic signatures. A red banner at the top right says 'Quotation not submitted (Scroll down to submit)'. A blue banner below it shows 'Time left: 1384:46:36'.
- My Quotation:** A table with columns for 'rft' (containing 'rft' and a circled '1'), 'Dates', and '(EET)'. The 'Dates' column lists 'Publication of notice' (21/02/2024 08:01), 'Deadline of clarification questions' (30/04/2024 23:59), and 'Quotation deadline' (23/05/2024 10:00). A 'View documents' button is circled in black.
- My response:** A section for 'UKRAINOS ATEITIES MOKYKLOS TARPTAUTINIS ATVIRAS ARCHITEKTŪRINIO PROJEKTO KONKURSAS' with two envelopes. 'Envelope 1' has '0 document(s) attached' and a circled '2' next to it, with an 'Attach documents...' button circled in black. 'Envelope 2' has '0 document(s) attached' and a circled '3' next to it, with another 'Attach documents...' button circled in black.
- Progress:** A 'Percent complete' progress bar is shown.
- Bottom:** Buttons for 'View/Print response form', 'Cancel expression of interest', and 'Submit quotation' (circled in black). A red banner at the top right of this section says 'Quotation not submitted'. A circled '4' is at the bottom right.

Documents
to be
submitted
electronically
via CVP IS:

Envelope 1

1. **Price offer**
2. **Explanatory note** in digital format
3. **Boards of the architectural proposal** in digital format

(see Clause 14.8.1 of the Procurement Conditions)

Envelope 2

1. **Code Details Form of the Participant**
2. **Joint operating agreement** (if applicable)
3. **ESPD**
4. **A power of attorney or other document** (if applicable)
5. **The consents of the third parties involved** (if applicable)

(see Clause 14.8.2 of the Procurement Conditions)

Documents to be submitted **physically:**

Envelope 3

1. **Explanatory note** in physical format
2. **Boards of the architectural proposal** in physical format

(see Clause 14.8.3 of the Procurement Conditions)

Delivery address: Lietuvos architektų sąjunga (The Lithuanian Union of Architects), Kalvarijų str. 1, LT-09310 Vilnius, Lithuania

Attention! Envelope 3 must be delivered to the above address no later than May 23, 2024, at 10 a.m. (Lithuanian time)*.

Please take into account possible delivery disruptions and allow sufficient time for the physical delivery of Envelope 3 before the deadline.

** Please note that this deadline may change if certain circumstances lead to an extension of the deadline.*

If you have any questions for the Contracting Authority about the terms and conditions of the procurement:

- Here you can see all messages sent and received regarding the rft.
- Create a new message by clicking on the New Message.

Attention! The messaging feature (this window) is not intended to submit tenders. Do not send your tender using this window.

The screenshot shows the CVP IS web application interface. At the top, there is a navigation bar with 'CVP IS', 'Administration', 'Laura', 'Help', and 'Log out'. Below this, the breadcrumb trail reads 'Home / My rfts / rft 707186'. The main heading is 'rft 707186 - 707186 - UKRAINOS ATEITIES MOKYKLOS TARPTAUTINIS ATVIRAS ARCHITEKTŪRINIO PROJEKTO KONKURSAS', with a sub-heading 'Project: Ateities mokykla Ukrainai'. There is an 'Instructions' section with a warning: 'Attention! The messaging feature (this window) is not intended to submit bids. Do not send your bid to the purchaser using this window. Instructions on how to correctly submit a bid can be found here: PDF'. Below this is a 'Draft' button and a 'Has attachments' indicator. A navigation menu includes 'My Quotation', 'Contracts', 'Messaging' (highlighted with a box and the number 1), and 'Audit trail'. Below the menu is a 'Select step' dropdown set to '1 UKRAINOS ATEITIES MO' and a 'Show system notifications' checkbox. A 'New message...' button is highlighted with a box and the number 2. The main content area is a table of messages with columns for ID, Subject, From, and Date (EET). The table contains five rows of messages, all from 'Laura Sungailaitė-Jurcė'. The last row has a 'New message...' button at the bottom right.

ID	Subject	From	Date (EET)
12381558	CVP IS: Laura Sun priėmė kvietimą dalyvauti pirkime Nr. 707186:1	System message	26/03/2024 17:10
12370415	Answers to the questions	Laura Sungailaitė-Jurcė (Viešoji įstaiga Centrinis projektų valdymo agentūra)	22/03/2024 13:06
12357311	Answers to the questions	Laura Sungailaitė-Jurcė (Viešoji įstaiga Centrinis projektų valdymo agentūra)	18/03/2024 17:43
12339558	Answers to the questions and clarification of the procurement conditions	Laura Sungailaitė-Jurcė (Viešoji įstaiga Centrinis projektų valdymo agentūra)	12/03/2024 16:59
12308626	THE CLARIFICATION OF THE PROCUREMENT DOCUMENTS	Laura Sungailaitė-Jurcė (Viešoji įstaiga Centrinis projektų valdymo agentūra)	29/02/2024 09:30

Recommendations:

Do not wait until the last minute to submit the tender (Envelope 1 and Envelope 2) via CVP IS. Evaluate the risk of potential interference (CVP IS disturbances, internet connection speed, internet connection failure, power failure, change of computerized workplace settings, etc.).

We recommend that a **test submission of a proposal** via CVP IS be conducted before the deadline.

Once submitted, you can withdraw and modify your proposal at any time before the deadline.

Envelope 3 must be **delivered before the deadline**, taking into account possible delivery disruptions. **Failure to deliver this envelope before the deadline will result in the rejection of the tender.**

If you still have problems submitting proposals, please contact:

Laura Sungailaitė-Jurčė

Senior Procurement Specialist of Legal and Quality Control Division

Tel. +370 64912635

Email: L.Sungailaite-Jurce@cpva.lt



Central Project Management Agency

